

## INCOMING MOBILITY FOR STUDIES – FIGEAC CAMPUS

### Some key data about the IUT Figeac from University Toulouse Jean Jaurès :

Fields of study	Degrees	Academic community
Social Work, Business	➤ 2 Bachelors (BUT)	➤ 400 students ➤ Local research team ➤ 27 teachers-researchers ➤ 12 administrative staff

IUT = Institut Universitaire de Technologie = University Institute of Technology

### INTERNATIONAL COORDINATOR - FIGEAC CAMPUS

<b>International Coordinator IUT Figeac Campus</b>	Marc Carletti	<a href="mailto:marc.carletti@univ-tlse2.fr">marc.carletti@univ-tlse2.fr</a>	+ 33 565 503 067
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### INTERNATIONAL OFFICE STAFF - TOULOUSE CAMPUS

<b>Mobility manager</b>	Sandra Da Silva Teixeira	<a href="mailto:europe@univ-tlse2.fr">europe@univ-tlse2.fr</a>	+ 33 561 504 495
<b>Incoming mobility for studies</b>	Manon Paulet	<a href="mailto:incoming.student@univ-tlse2.fr">incoming.student@univ-tlse2.fr</a>	+ 33 561 504 152
<b>Outgoing mobility for studies - North America and Asia</b>	Pascal Nguyen	<a href="mailto:outgoing.international@univ-tlse2.fr">outgoing.international@univ-tlse2.fr</a>	+ 33 561 503 646
<b>Outgoing mobility for studies - Erasmus and Latin America</b>	Pascale Piolet	<a href="mailto:outgoing.erasmus@univ-tlse2.fr">outgoing.erasmus@univ-tlse2.fr</a>	+ 33 561 504 881
<b>Cooperation manager</b>	Elodie Cavallé	<a href="mailto:cooperation@univ-tlse2.fr">cooperation@univ-tlse2.fr</a>	+33 561 504 698
<b>Outgoing mobility for training / Communication</b>	Carlos Paz Herrera	<a href="mailto:carlos.paz-herrera@univ-tlse2.fr">carlos.paz-herrera@univ-tlse2.fr</a>	+33 561 503 612

### OTHER USEFUL CONTACTS

<b>Academic Coordinator</b> - Pedagogical's and Learning Agreements matters -	Social Work	<a href="mailto:marc.carletti@univ-tlse2.fr">marc.carletti@univ-tlse2.fr</a>
	Business	<a href="mailto:david.ledanois@univ-tlse2.fr">david.ledanois@univ-tlse2.fr</a>
<b>Emergency contacts</b>	<b>112</b> (fire brigade) / <b>17</b> (police) / <b>15</b> (medical services)	

### IMPORTANT WEBPAGES

IUT Figeac website	<a href="https://iutfigeac.fr/">https://iutfigeac.fr/</a>
University website	<a href="http://www.univ-tlse2.fr/">http://www.univ-tlse2.fr/</a>
International Office – central campus	<a href="https://www.univ-tlse2.fr/accueil/international/en-bref">https://www.univ-tlse2.fr/accueil/international/en-bref</a>
Incoming exchange students	<a href="https://www.univ-tlse2.fr/accueil/international/venir-ut2j/futurs-etudiants-incoming-students">https://www.univ-tlse2.fr/accueil/international/venir-ut2j/futurs-etudiants-incoming-students</a>

## CALENDAR - 2024/2025

<b>General academic calendar</b>	1 <sup>st</sup> semester	end of August – mid-January
	2 <sup>nd</sup> semester	mid-January – beginning of July
<b>Nominations deadlines</b>	1 <sup>st</sup> semester	17 of May, 2024
	2 <sup>nd</sup> semester	11 of October, 2024
<b>Applications deadlines</b>	1 <sup>st</sup> semester	31 of May, 2024
	2 <sup>nd</sup> semester	25 of October, 2024
<b>Extension requests</b> - 1 semester to whole year mobility -	Only apply during 1 <sup>st</sup> semester	15 of November, 2024
<b>Orientation Weeks</b> - Recommended dates of arrival -	1 <sup>st</sup> semester	Arriving students are welcomed by the international coordinator in each department. Recommended date of arrival: last week of August.
	2 <sup>nd</sup> semester	Arriving students are welcomed by the international coordinator in each department. Recommended date of arrival: 1st week of January.
<b>Start of courses</b> - Latest day for arrival -	1 <sup>st</sup> semester	<b>Early September</b>
	2 <sup>nd</sup> semester	<b>mid-January</b>
<b>Exam periods</b> - Compulsory attendance -	1 <sup>st</sup> semester	<b>Continuous assessment and exams in December / January</b>
	2 <sup>nd</sup> semester	<b>Continuous assessment and exams in May / June</b>

## NOMINATIONS AND APPLICATIONS PROCEDURES

<b>Nominations</b>	The nomination sheet needs to be filled in and sent at <a href="mailto:incoming.student@univ-tlse2.fr">incoming.student@univ-tlse2.fr</a> by the partners before the deadline mentioned above.		
<b>Applications</b>	Once the nominations treated, the students will receive a link to an online portal: they will need to register and fill in the application form before the deadline mentioned above.		
	Links to portal	French	<a href="https://tlse2.moveonfr.com/form/64103f6134437f1ce47d7bc5/fra">https://tlse2.moveonfr.com/form/64103f6134437f1ce47d7bc5/fra</a>
		English	<a href="https://tlse2.moveonfr.com/locallogin/64103f6134437f1ce47d7bc5/eng">https://tlse2.moveonfr.com/locallogin/64103f6134437f1ce47d7bc5/eng</a>
<b>Extension requests</b>	Requests for extensions of stay should be sent to <a href="mailto:incoming.student@univ-tlse2.fr">incoming.student@univ-tlse2.fr</a> directly by the partners before deadline mentioned above.		

## LANGUAGES REQUIREMENTS

<b>For courses taught in French</b>	B1 level in French recommended
<b>For courses taught in English</b>	B1 level in English <i>-minimum-</i>
<p>It is the sending university's responsibility to verify languages level (<i>official certification TCF / DELF-DALF or attestation from a teacher provided by the student</i>). Remote interviews with candidates may be conducted by the academic coordinators, to assess their level of French, among other things. Once registered, students will have the possibility to take a French online test to which we will give them access (<i>free</i>)</p>	

## ECTS GRADING SCHEME\*

### BACHELORS' DEGREES

NATIONAL GRADE	ECTS GRADE LICENCE	DEFINITION	PERCENTAGE
14,36 / 20 or above	A	EXCELLENT	10%
12,51 – 14,35 / 20	B	VERY GOOD	25%
11,02 – 12,50 / 20	C	GOOD	30%
10,16 – 11,01 / 20	D	SATISFACTORY	25%
10,00 – 10,15 / 20	E	SUFFICIENT	10%
Grade < 10	F	FAIL	-

*\* This grading scale was performed on the basis of the results of all the Bachelors' and Masters' students for the academic years 2014-2015 and 2015-2016.*

## PRACTICAL INFORMATION

<b>French courses</b>	French language courses are not included but may be offered on or outside Figeac campus under certain conditions. Please contact Figeac campus international coordinator.
<b>Housing</b>	For <u>students with low income</u> , some accommodation options are available in social residences from <a href="#">CROUS</a> (mostly outside Campus). To apply the students will have access to an application form after they have been accepted. Note: the students cannot choose their residence, rooms are allocated by the CROUS according to availability.
	For <u>student with medium/higher income</u> , personalized support in finding accommodation will be provided on demand by IUT Figeac staff.
	According to their situations, students can apply to the CAF (Caisse d'Allocations Familiales) for <a href="#">housing benefits</a> .
<b>Health and Medical insurance</b>	<u>European students</u> need to apply for a European Health Insurance Card from the relevant body in their country of origin.
	<u>Non-European students</u> need to register at the " <a href="#">Sécurité Sociale</a> " (free and online).
	There is a health service on central campus in Toulouse, <a href="#">SIMPPS</a> , which offers free consultations by appointment (general practitioners, social workers, nurses, psychologists). On Figeac Campus, administrative staff will provide information for appointments with local health and social practitioners.
	Students with special needs who benefit from special arrangements at their home university may benefit from the same arrangements at the Université Toulouse Jean Jaurès, if these arrangements also exist at our institution. To do so, they must present an official document from their home university.
<b>Visa and immigration</b>	It is the students' responsibility to <a href="#">get informed and apply for a visa</a> at the French embassy/consulate of their home country. According to students' nationality, they might also need to register first to <a href="#">Etudes en France platform</a> .
<b>Cost of living</b>	Average monthly budget for a student in Figeac is around 750 € (housing, transport, food, etc.).
<b>Student association</b>	There are two student associations at IUT Figeac
<p>For more information on practical life and the various administrative procedures (CAF, social security, etc.) see the University of Toulouse Welcome Desk website: <a href="https://welcomedesk.univ-toulouse.fr/">https://welcomedesk.univ-toulouse.fr/</a></p>	